

SAMPLE CONTRACT

OFFICE OF HAWAIIAN AFFAIRS

CONTRACT NUMBER _____

REQUEST FOR PROPOSALS PURCHASE OF GOODS AND SERVICES

CONTRACT BETWEEN

OFFICE OF HAWAIIAN AFFAIRS

AND

XXXXXXXXXXXX

This admin Contract, executed as of this _____ day of _____, 201__, by and between, the Office of Hawaiian Affairs (“OHA”), a body corporate under the Constitution of State of Hawai‘i, by its Ka Pouhana, Chief Executive Officer (“CEO”) , acting by and on behalf of the Board of Trustees, whose principal place of business and mailing address is 560 North Nimitz Highway, Suite 200, Honolulu, Hawai‘i 96817, and [NAME OF CONTRACTOR] (“CONTRACTOR”), a Hawaii corporation, by its President, whose principal place of business and mailing address is [XXXXXX], Honolulu, Hawai‘i 96[XXX], Federal Tax ID No. [99 – XXXXXX]

WITNESSETH:

WHEREAS, the OHA was established to better the conditions of native Hawaiians and Hawaiians as defined Hawai‘i Revised Statutes (“HRS”) sections 10-2, 10-4(4), 10-4(6) and 10- 4(8), and other applicable law(s), as amended; and

WHEREAS, the OHA is in need of services for “Standardization of Job Titles and Description of Positions for the Office of Hawaiian Affairs” as described in this Contract and its attachments; and

WHEREAS, the OHA has awarded this Contract through competitive sealed proposals submitted for RFP No. HR 2016-09 pursuant to Hawaii Revised Statutes as amended and its companion Hawai‘i Administrative Rules; and

WHEREAS, the CONTRACTOR has been evaluated as a responsible and responsive Offeror whose proposal is advantageous for OHA, such evaluation factors as capacity, qualifications, and resources to perform the terms and conditions agreed to under this Contract.

1. Scope of Services. The CONTRACTOR shall, in a proper and satisfactory manner as determined by OHA, provide all the goods and services set forth in Attachment – S1, which is hereby made a part of this Contract.
2. Time of Performance. The performance required of the CONTRACTOR under this Contract shall be completed in accordance with the Time Schedule set forth in Attachment – S2, which is hereby made a part of this Contract.
3. Compensation. The CONTRACTOR shall be compensated according to the Compensation provision set forth in Attachment – S3, which is hereby made a part of this Contract.
4. Standards of Conduct Declaration. The Standards of Conduct Declaration of the CONTRACTOR is attached and is made a part of this Contract.
5. CONTRACTOR's Acknowledgment Statement. The CONTRACTOR's Acknowledgment Statement is attached and is made a part of this Contract.
6. Other Terms and Conditions. The General Conditions and any Special Conditions are attached hereto as and made a part of this Contract. In the event of a conflict between the General Conditions and the Special Conditions, the Special Conditions shall control.
7. Notices. Any written notice required to be given by any party to this Contract shall be (a) delivered personally, or (b) sent by United States first class mail, postage prepaid. Notice required to be given to the Ka Pouhana, CEO shall be sent to the Ka Pouhana, CEO's business and mailing address as set forth in the first paragraph of this Contract. Notice to the CONTRACTOR shall be sent to the CONTRACTOR's business and mailing address as set forth in the first paragraph of this Contract

OFFICE OF HAWAIIAN AFFAIRS

Date: _____, 2016

By _____

KAMANA'OPONO CRABBE, Ph.D.

Its Ka Pouhana, Chief Executive Officer

"OHA"

APPROVED AS TO FORM:

By _____

ERNEST M. KIMOTO Its Ka Paepae,

Corporate Counsel

Date: _____, 2016